

PENN ABROAD EXCHANGE

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EXCHANGE TEAM CONTACT INFORMATION

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ABOUT PENN

Penn has a long and proud tradition of intellectual rigor and pursuit of innovative knowledge, begun by Benjamin Franklin in 1740. That tradition lives today through the creativity, entrepreneurship, and engagement of our faculty, students, and staff. Penn has a diverse student body of approximately 25,000 undergraduate and graduate students.

Penn is one of the world's most powerful research and teaching institutions, with a research budget last year topping \$950 million and more than 4,800 active faculty members.

IMPORTANT WEBSITES

Penn Abroad	global.upenn.edu/pennabroad
Penn Abroad Exchange Students Website	global.upenn.edu/pennabroad/incomingexchange
College of Arts and Sciences	www.college.upenn.edu/
School of Engineering and Applied Science	www.seas.upenn.edu/
School of Nursing	www.nursing.upenn.edu/
Wharton School of Business	www.wharton.upenn.edu/

IMPORTANT DATES AND GENERAL DEADLINES

Partner Nomination Deadline	Fall Semester & Academic Year	February 15, 2019
	Spring Semester	September 1, 2019
Application Deadline	Fall Semester & Academic Year	March 15, 2019
	Spring Semester	September 20, 2019
Program Commitment Deadline	Fall Semester & Academic Year	May 15, 2019
	Spring Semester	November 1, 2019
Exchange Program Acceptance Materials Submission Deadline	Fall Semester & Academic Year	June 30, 2019
	Spring Semester	November 10, 2019
Academic Calendar	https://almanac.upenn.edu/penn-academic-calendar	

STUDENT APPLICATIONS

Eligibility

- Minimum 3.0 GPA equivalency
- Evidence of solid academic preparation.
- IELTS Overall Band Score of 7.5 **OR** TOEFL-IBT (Internet Based Test) score of 100 **OR** TOEFL (Paper Based Test) score of 600
- Penn Abroad TOEFL Destination (DI) Code: 3221
- The TOEFL or IELTS must have been taken within 2 years of application deadline.
- **Only the original, official hard copy test result accepted OR an official online copy from ETS or IELTS sent to Penn Abroad.**
- Unless waived, non-native English speakers who are attending English-speaking schools must sit for the TOEFL exam OR provide proof of study at an English-speaking institution for the past three years.

Partner Nomination Procedures

Late nominations will not be accepted!

Please email the following information to exchangestudents@upenn.edu:

- Student's Name
- Gender
- Email address
- Birthdate (day/month/year)
- Student's specific major/area of study
- Exchange term (fall/spring/year)
- Exchange Program (College of Arts and Sciences/Nursing/Wharton/Engineering)

Note: A nominated student's major must be within the major list of the receiving school.

See here for a list of majors: <https://admissions.upenn.edu/learning-at-penn/majors-minors>

Application Procedures

- Nominated students will receive an e-mail from Penn Abroad with further instructions on how to access our online application system. Besides proof of language competency, nothing needs to be mailed. The nominated student must upload the following documents online via the application system.
 - ◇ unofficial transcripts of all undergraduate work
 - ◇ scanned copy of passport
 - ◇ recommendation letter

Visa Application

- All exchange students who are not US citizens are required to have a student visa to study in the United States. Penn's International Student and Scholar Services will provide information and assistance for J-1 and F-1 student visa applications to all accepted exchange students.
- Students who have US citizenship or US permanent residency should notify Penn Abroad and provide a copy of their US passport or permanent residence card when applying.

COURSE INFORMATION

Course Load Requirements

- Exchange students on J-1 and F-1 visas are required to maintain full-time status while studying in the United States. Students must enroll in a minimum of four credit units (usually four courses) per semester to maintain status.
- Exchange students are eligible to take courses up to the 499-level.
- Two of the four courses must be in the admitting college/school. The remaining two courses can be within the admitting college/school or in another college/school.
- If a student takes five courses, three of the five courses need to be within the admitting college/school.
- Students are not permitted to take graduate-level courses OR courses in Penn's Law, Medical, Dental, or Veterinary Schools.

Grading Scale and Transcripts

- Letter grades ranging from A to F (with no D- or E) are used to report the standing of a student upon the completion of each course. Transcripts are sent to the home university coordinator via secure email approximately one month after the end of the semester. Only ONE free transcript per student will be sent from the registrar to the host university coordinator. Coordinators will have two weeks to download the electronic transcript. Paper copies of the transcript will not be mailed. Students must request and pay for additional copies of the transcript. Students who are studying at Penn for more than one semester will receive one transcript following the end of their final semester.

Course Registration

- Course descriptions can be reviewed in the Penn Course Register search: <https://catalog.upenn.edu/course-search/>
- Course offerings for specific semesters can be found on the Penn Course Roster: <https://www.registrar.upenn.edu/course-roster/index.html>
- Students register for courses online before beginning their semester. Courses vary each semester and inbound exchange students are not guaranteed enrollment in any particular course.
- Academic advisors from the admitting school/college are assigned to all incoming exchange students.
- Some courses require proof of successful completion of pre-requisites or instructor permission to register. Students should work with the appropriate academic advisor or instructor upon arrival at Penn.

POST-ACCEPTANCE INFORMATION

Housing and Meals

- All exchange students are required to live on campus in Penn housing.
- Students must complete the online application for housing after being accepted into their exchange program.
- More information about Penn housing, the application process, and deadline dates can be found on the Penn housing website for exchange students: <http://cms.business-services.upenn.edu/residential-services/applications-a-assignments/new-undergraduate-students/exchange-students.html>
- All exchange students are required to purchase an on-campus meal plan. See here for more information: <http://cms.business-services.upenn.edu/dining/dining-plans/dining-plans.html>. Further details are available after students are accepted.

Health Insurance and Immunizations

- All exchange students are required to enroll in a comprehensive health insurance as a condition of enrollment at the University of Pennsylvania, and as a requirement set forth by the United States for all F-1 and J-1 students. Students have the option to enroll in the Penn Student Insurance Plan (<http://www.vpul.upenn.edu/shs/psipinsurance.php>) or to enroll in another insurance plan of their choosing, provided it meets certain minimum criteria set forth by Penn Student Health Services. Please review insurance requirements at this link: <http://www.vpul.upenn.edu/shs/inreq.php>.
- All exchange students must also submit a complete Immunization Record worksheet (<https://www.vpul.upenn.edu/shs/immreq.php>) following acceptance.

Orientation and Events

- Fall and Academic Year students are required to attend a mandatory New Student Orientation program. Students will be charged a fee to cover event participation and meals. More information on orientation can be found here: www.nso.upenn.edu
- Spring students are required to attend the mandatory Exchange Student Orientation program. There is no fee for participation.
- Throughout the semester, events and excursions are planned to introduce students to the culture of Penn, Philadelphia, and the United States. Opportunities, such as exchange student and Penn student mixers, are available for exchange students to meet and mingle with their Penn peers and make lasting connections.

COSTS

- Tuition and student fee charges are waived for exchange students. Exchange students are responsible for living expenses and personal expenses.
- Estimated Living Expenses for 2019-2020 will be updated in March 2019 on Penn Abroad's website. The following estimates are from Academic Year 2018-2019:
 - ◇ Housing: \$10,200
 - ◇ Meals: \$5,430
 - ◇ Books & Supplies: \$1,318
 - ◇ Insurance: \$3,348
 - ◇ Local Transportation: \$600
 - ◇ Miscellaneous and Personal Expenses: \$2,600
 - ◇ Round trip flight to Philadelphia (varies): \$2,000
 - ◇ Clinical Fee: \$586
 - ◇ New Student Orientation fee (Fall/Year students only): ~\$340
- Costs are for the entire academic year unless otherwise noted and are subject to change.
- To obtain a student visa, students must produce financial documentation showing that they have at least \$26,082 (for two semesters) or \$13,041 (for one semester) in assets. These numbers are accurate for 2018-19, but will change for 2019-20. Penn's International Student and Scholar Services office's website (<https://global.upenn.edu/iss/new-app#finances>) for more information.



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